



**United Accreditation Body of
India (UABI)**

Rights and Obligations of CAB



AMENDMENT SHEET

S.No	Page No.	Clause No.	Amendment Date	Amendment	Reason	Sign QM	Sign CEO
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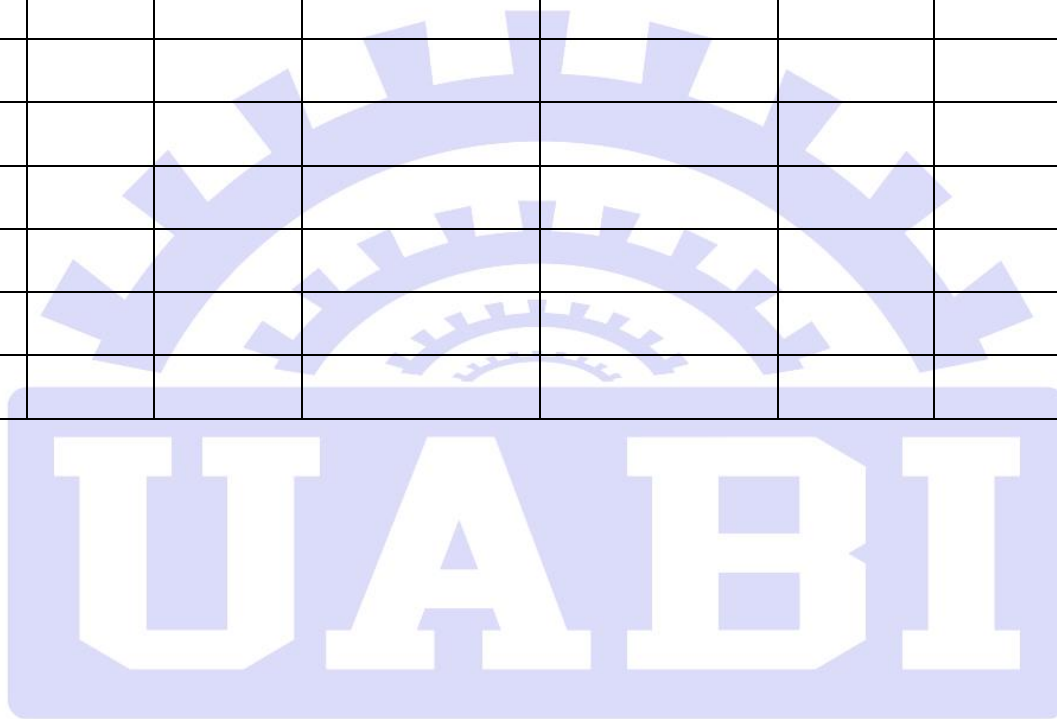
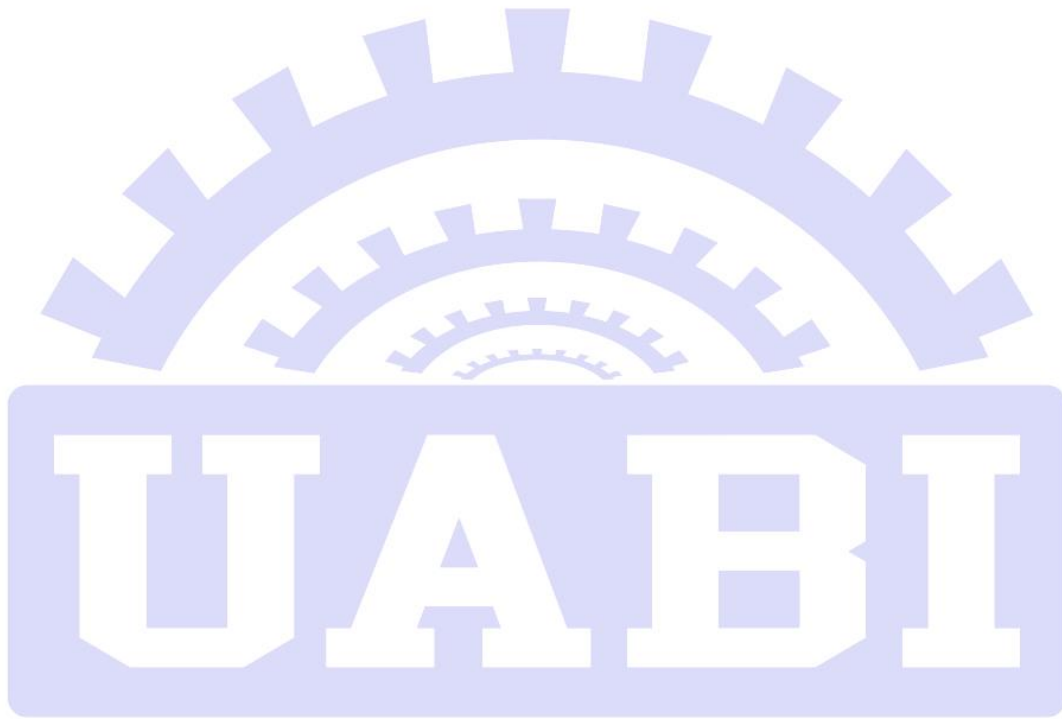


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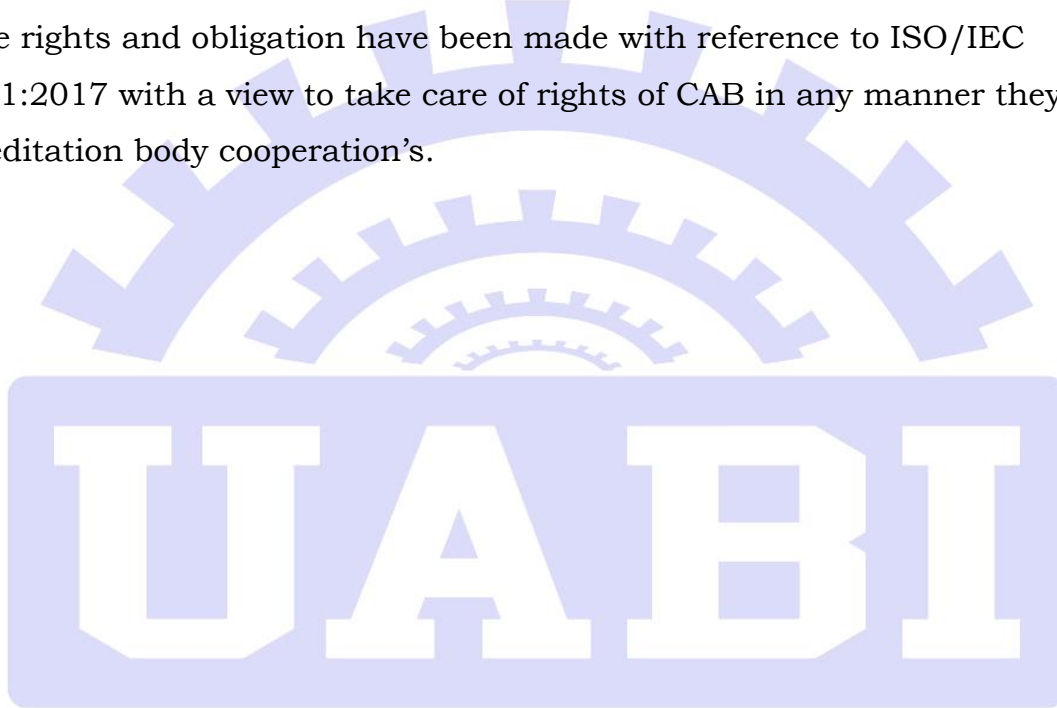
UNITED ACCREDITATION BODY OF INDIA		
Doc No. UABI 451	Doc Name: Right`s & obligations of CAB	
Issue No. 1	Issue Date: 02.04.2018	Issued By QM:
Amendment No. -----	Amendment Date: -----	Approved By CEO:

- **INTRODUCTION**

UABI follows strictly international norms pertaining to rights and obligations. UABI documents has been formulated as per requirements of APAC/ILAC/IAF which are internationally recognized bodies and which work to provide recognition for such bodies who work as per standard reference as ISO 17011:2017.

For CAB seeking accreditation from UABI, UABI have formulated certain rights and obligations for CAB which they have wright to follow.

These rights and obligation have been made with reference to ISO/IEC 17011:2017 with a view to take care of rights of CAB in any manner they need accreditation body cooperation's.



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Rights of CAB`s

- CABs are entitled to receive information related to CAB accreditation. They can access UABI's website www.uabi.org which gives information necessary for UABI accreditation.
 - UABI is obliged to make available information on CAB's scope of accreditation, validity dates for its accreditation certificate(s) and contact details to users of the CABs.
 - The CABs are free to approach any accredited CAB for traceability of measurements provided they fulfill the conditions laid down in UABI 424 'UABI Policy on Traceability of Measurements'.
 - CAB has the right to object to appointment of specific member(s) of assessment team by giving valid reasons.
 - UABI accredited CAB has the right to use 'UABI Symbol' on the test/ calibration reports issued by it as long as the test/ calibration is included in its scope of accreditation. Detailed requirements governing use of 'UABI Symbol' and claim of accreditation have been stated in UABI 419.
 - UABI is open to receiving complaints for any of the activities performed by its officials, assessors, accreditation committee members and the accredited CABs.
- UABI is open to appeals from the CABs against its decisions. The cases may involve refusal of accreditation, scope reduction, abeyance, suspension or forced withdrawal.

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Obligations of the CAB`s

- An accredited CAB is obliged to fulfill requirements of relevant standard and UABI Criteria and also UABI 417 'Terms and conditions for maintaining UABI accreditation', at all times.
- The CAB is obliged to disclose name of the consultant; if applicable, at the time of applying for accreditation.
- The CAB is expected to provide access to all premises where key activities of CAB are performed and afford access to all relevant information, documents and records necessary to assess CAB's compliance to the relevant criteria, standards.
- The CAB is expected to facilitate work of the assessment team by providing necessary amenities including arrangement of appropriate test samples/ devices for calibration and staff to demonstrate tests/ calibrations.
- An accredited CAB can claim accreditation only with respect to the scope for which it has been granted accreditation. And not use accreditation in a manner to bring disrepute to UABI.
- The CAB is required to notify UABI of any change that may affect the ability of the CAB to fulfill requirements of accreditation, within 15 days. Notifiable changes include (but are not restricted to): change in legal status, change in ownership, changes in organization, change in top management, change in key personnel and authorized signatories, major change in policies, change in locations etc.

The CAB is required to pay necessary fees as determined by UABI from time to time. The fee structure/UABI 449 is also available on UABI website www.uabi.org.

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