



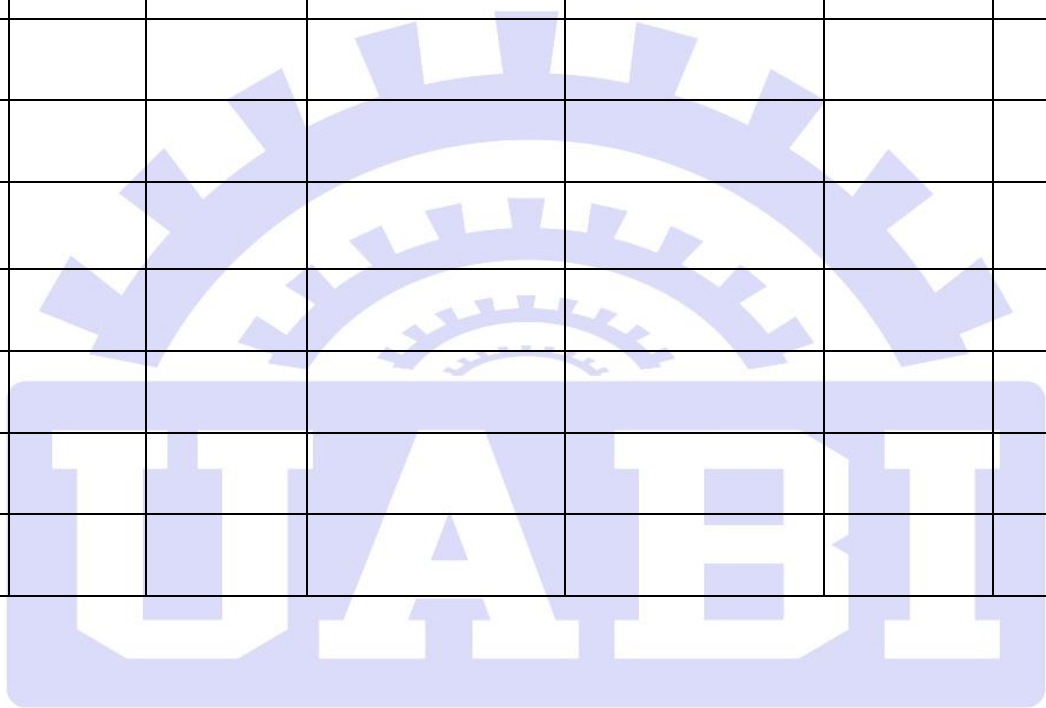
**United Accreditation Body of India (UABI)**

**GUIDANCE FOR APPLICATION FORM**

**UABI**

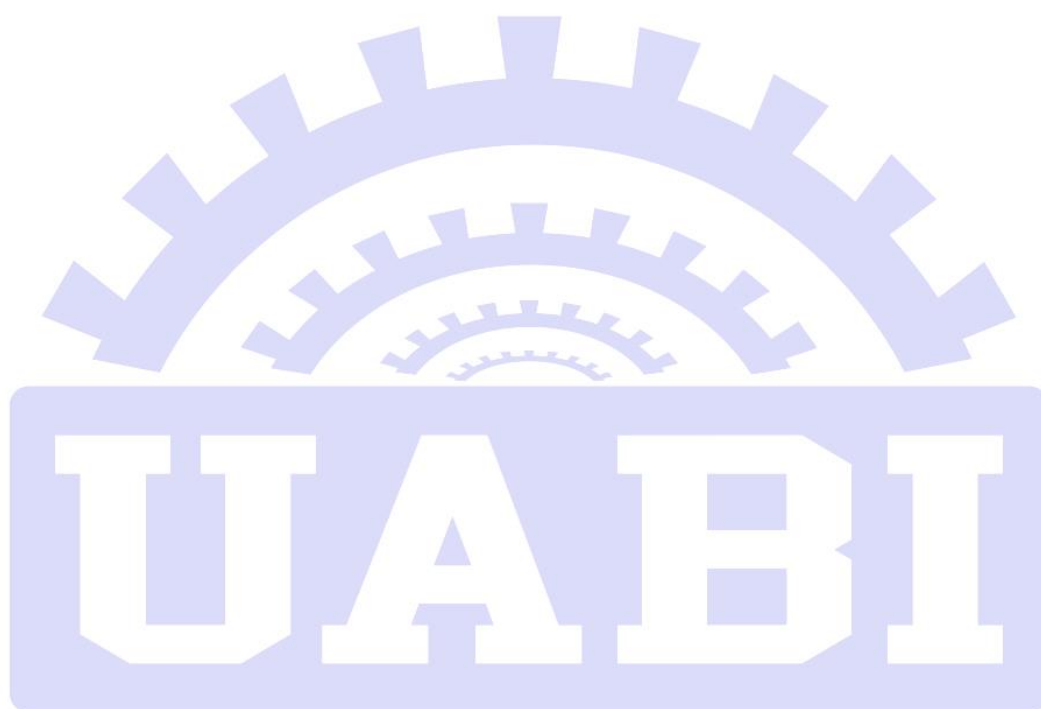
## AMENDMENT SHEET

S.No	Page No.	Clause No.	Amendment Date	Amendment	Reason	Sign QM	Sign CEO
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							



## TABLE OF CONTENTS

S.No	Title	Page No.
1.	Amendment Sheet	2
2.	Table of contents	3
3.	Introduction	4
4.	Guidance for Application form	5

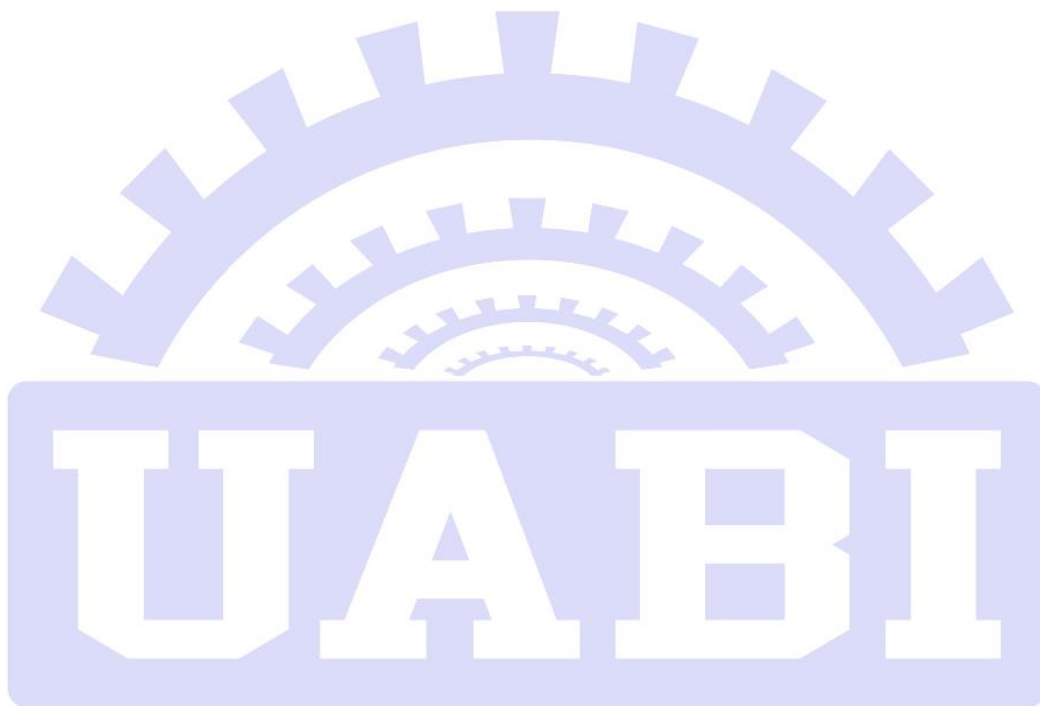


<b>UNITED ACCREDITATION BODY OF INDIA</b>		
Doc No. UABI 411	Doc Name: Guidance for application form	
Issue No. 1	Issue Date: 02.04.2018	Issued By QM:
Amendment No. – 0	Amendment Date: -----	Approved By CEO:

## INTRODUCTION

The intended purpose of this document is to provide a formal guide to all the applicant CAB that are filling up of application form or those having difficulty in filling up application form.

UABI application form is general in nature and is applicable for all the testing as well as calibration laboratories.



<b>UNITED ACCREDITATION BODY OF INDIA</b>		
Doc No. UABI 411	Doc Name: Guidance for application form	
Issue No. 1	Issue Date: 02.04.2018	Issued By QM:
Amendment No. – 0	Amendment Date: -----	Approved By CEO:

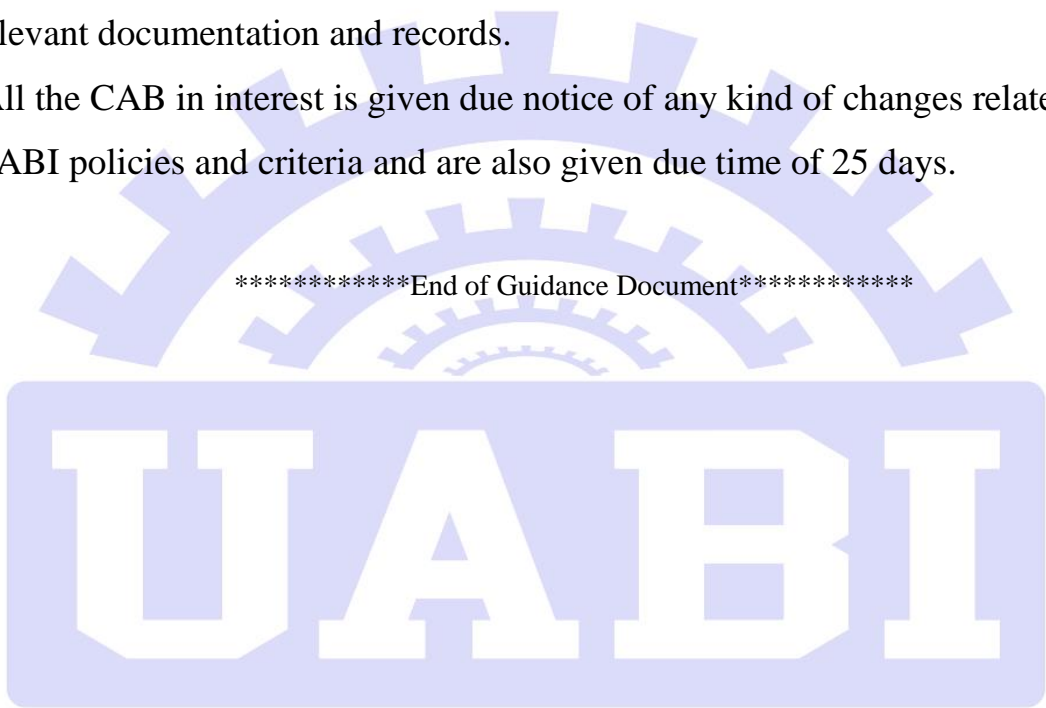
## GUIDANCE FOR APPLICATION FORM

1. Application form shall be made in prescribed format only i.e. UABI 426, 427, 428. It should be accompanied by applicable fees as described in UABI 449.
2. The CAB (Conformity assessment body) shall carry out its activities as per ISO 17025 or ISO 15189 whichever is applicable.
3. CAB are advised to get themselves aware with UABI documents which are also available at [www.uabi.org](http://www.uabi.org).
4. The applicant CAB shall provide all the details regarding their legal identity. This should include all the supporting documents regarding it.
5. Any changes regarding the application shall be intimated to UABI within stipulated time frame so that appropriate actions can be taken on it.
6. UABI advises CAB to participate in any of the Quality control program such as Inter-laboratory comparison test or Proficiency Test program. This participation shall be undertaken on yearly basis in each discipline and all discipline should be covered in 4 years of quality control program as setup by CAB. For more details CAB can go through with UABI 433.
7. CAB shall follow test method which are recognized nationally or internationally such as ASTM, APHA, CPWD, MoRTH or other reference standards. These reference should also be mentioned in scope that they are applying.

UNITED ACCREDITATION BODY OF INDIA		
Doc No. UABI 411	Doc Name: Guidance for application form	
Issue No. 1	Issue Date: 02.04.2018	Issued By QM:
Amendment No. – 0	Amendment Date: -----	Approved By CEO:

8. All other information shall be filled as per prescribed format only. No other format shall be accepted by UABI.
9. After completion of application form, CAB shall submit duly signed UABI 417 (Terms & conditions for obtaining and maintaining accreditation) along with application. This shall be signed by top management only.
10. The CAB shall provide all the relevant access to UABI personnel's who are undertaking to verify testing capability, to provide access to all the relevant areas for witnessing the test and also for examination & observations of all the relevant documentation and records.
11. All the CAB in interest is given due notice of any kind of changes related to UABI policies and criteria and are also given due time of 25 days.

\*\*\*\*\*End of Guidance Document\*\*\*\*\*



<b>UNITED ACCREDITATION BODY OF INDIA</b>		
Doc No. UABI 411	Doc Name: Guidance for application form	
Issue No. 1	Issue Date: 02.04.2018	Issued By QM:
Amendment No. – 0	Amendment Date: -----	Approved By CEO: